

**REGULAR MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**Thursday  
May 18, 2023**

**7:00 pm (MDT)**

**PRELIMINARY**

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:02 PM

**C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Director Handeen	(7/25)	X*	
Position 4	Director McPherson	(7/23)		X
Position 5	Director Krein	(7/23)	X	

*Positions and Terms pursuant to Policy 103.0*

\* Director Handeen joined meeting in Progress during Executive Director's Report.

**Others present at the meeting:**

Kelly Edginton  
Mike Groshong  
Amanda Judd  
Kellen MacDonald  
Felicia Boyle  
Amy White

**II. COMMUNICATIONS**

**A. PROCEDURAL NOTE:**

- 1. MOTION TO APPROVE AGENDA – ACTION ITEM**

Motion was made by Director Thompson to approve the Agenda, as posted.

Motion seconded by Director Shaver.

Motion approved, unanimously.

**B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

**C. INFORMATIONAL PRESENTATION: Director's Report**

Presentation of informational items at the discretion and selection of the Directors.

**1. IDVA 10 +2 Board Presentation (April 2023) – Felicia Boyle**

Directors have received a written presentation of the school's 10 + 2 financial reports as part of the Board Packet for the meeting.

M. Boyle reviewed the details of the various financial reports with the Directors, with directors making inquiry. Ms. Boyle reviewed each of her slides from the written presentation from the report.

Ms. Boyle detailed the impacts of enrollment being up 36 students from the prior forecast, including increased funding and increased expenses; an overall decrease in expenses due to teaching resignations; a decrease in anticipated K12 forecast expenses for the year, which decreases the ending anticipated credit deficit. She detailed the foundation payment received in May and the anticipation of one additional state payment for the year. The K12 invoices have been significantly paid down, with approximately \$1 million dollars less in carry of invoices this year as compared to the end of last year.

Ms. Boyle stood for questions and responded to inquiries from the Directors. Discussion addressed Title IV expenses and possible carry over into the next year.

**D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

## **1. Executive Director Report – Kelly Edginton**

The Executive Director reviewed upcoming calendar items, including graduation ceremonies to be held next week and the last day of the school year.

The Executive Director shared that for the recent administrative professionals' day and for teacher appreciation week, gift cards were distributed to admin professionals and teachers. Many expressions of thanks to the board were received.

The Executive Director shared a letter of thanks IDVA High Academic Achievement scholarship recipient, Sofia S, sent to the board.

The Executive Director announced that two IDVA students were declared winners in the recent Stride National Career and Technical Student Organization (NCTSO) competitions. Madison A earned 1<sup>st</sup> place in the Digital Artistry competition and won a Digital Art table. Her entry, titled *Tea Party*, was displayed. Hailey S, an Insight School of Idaho student, won 3<sup>rd</sup> place in the Resume Writing competition and won a \$75 Amazon card.

## **III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)**

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of March 29, 2023, Special Meeting**
- 2. Approval of Minutes of April 26, 2023, Regular Meeting**
- 3. Approval of March 2023 Monthly Invoices**
- 4. Approval of Financial Report**

The consent agenda was opened for discussion and inquiry.

Motion was made by Director Shaver to approve the Consent Agenda Items, as presented.

Motion seconded by Director Thompson.

Motion approved, unanimously.

## **IV. SCHEDULED FOR ACTION**

### **A. BUSINESS ITEMS (Requiring Approval Vote)**

**1. Approval of \$1,200 Scholarship for S. Tuma – Kelly Edginton**

Discussion was held regarding the Tie Breaker situation with one of the scholarships from the Committee and the inquiry if there were any funds to address the award to both students. It was determined that interest income was not available, which was not available in the past. This would allow for the scholarship to be awarded to both students.

Motion was made by Director Handeen to approval the award of a \$1,200 scholarship to S. Tuma, as presented.

Motion seconded by Director Shaver.  
Motion approved, unanimously.

The Board members expressed their appreciation that they were able to do this as both of the students in the tie situation were excellent scholarship candidates.

**2. Approval of New Certified Pay Scale FY 24 – Kelly Edginton and Felicia Boyle**

Ms. Edginton detailed for the Directors the activities of the Idaho Legislature this past spring in addressing reimbursement to the District for certificated personnel costs. She detailed the intention of the legislature was clear that these funds were to go toward compensation. By the nature of the virtual school program, the fact of the use or lose situation in that in the virtual setting there is more latitude for staffing, this resulted in larger average raises for the school's teachers, at \$9,814, than what the legislature projected at an average of \$6,359.

Ms. Edginton presented the Directors with the proposed salary chart, which demonstrates the graduated salaries and raises from approximately 7,000 to approximately 13,000. The budget committee of the school's board has also seen this information in the context of the school's overall budgetary impact.

Motion was made by Director Thompson to approve the proposed Certified Pay Scale for the FY 24 school year, as presented.

Motion seconded by Director Handeen.  
Motion approve, unanimously.

**3. Approval of New Classified Pay Scale FY 24 – Kelly Edginton and Felicia Boyle**

Ms. Edginton next presented the proposed modification to the classified personnel salary schedule. While the legislature did provide the schools with

some increased funding for this category of employee's wages, the increase was nothing near what was put forth for teaching personnel. These employees will have movement on their scale plus the increases to the salaries in the schedule. This has historically been a significant area of underfunding by the Idaho legislature.

The Board's budget committee has likewise seen this proposal and was in favor of such.

Discussion was held among the Directors that there are still positions on this scale that have hourly wages at less than \$15.00 per hour. Ms. Edginton indicated that while this figure is still on the school's scale, there is no one at the school that is in this area on the schedule for compensation. The employees in this category are long term employees and are far further along the schedule.

Motion was made by Director Thompson to approve the Classified Pay Schedule for the FY 2024 School year, as presented.

Motion seconded by Director Shaver.  
Motion approved, unanimously.

**4. Approval of June Board Meeting Date change from June 15 to June 22<sup>nd</sup> - Kelly Edginton**

Ms. Edginton addressed the fact that this issue was raised at the last meeting with regard to the need to change the regular meeting in June so that statutory requirements for the July 20<sup>th</sup> annual meeting date, coupled with the Board's approval of the school's budget would be appropriate.

Ms. Edginton stood for questions.

Motion was made by Director Shaver to move the School's Regularly Scheduled June Board Meeting from June 15<sup>th</sup> to June 22<sup>nd</sup>.

Motion seconded by Director Handeen.  
Motion approved, unanimously.

**5. Approval of Director McPherson's Resignation and Formation of Board Member Search/Replacement Committee.**

Ms. Edginton raised the issue that Director McPherson had notified the Board last meeting that she would be returning to teaching and had concern regarding her ability to do such and remain on the Board. Thus, she had

indicated an intention to be resigning from her position and wanted the Board to have ample notice so that they could start the process of locating a replacement.

Discussion addressed the effective date of her resignation being either at the end of this meeting or at the end of the June 22<sup>nd</sup> meeting.

Motion was made by Director Thompson to approve the resignation of Director McPherson with an effective date of the close of the June 22<sup>nd</sup> meeting of the IDVA Board of Directors and for the Board to form a Board Search Committee, following prior processes and procedures that have been previously used for such openings.

Motion seconded by Director Krein.  
Motion approved, unanimously.

Mr. Groshong indicated that he would issue the Board's standard notices that an opening on the Board was forthcoming and seeking individuals who are interested in serving in such position.

Motion was made by Director Thompson to have Director Thompson and Director Handeen appointed to serve on the Board Search Committee.

Motion seconded by Director Handeen.  
Motion approved, unanimously.

**V. BUSINESS ITEMS (Scheduled as Informational)**

No Business Scheduled or Held.

**VI. POLICY READINGS (Requiring an Approval Vote)**

No Business Scheduled or Held.

**VII. PERSONNEL REPORT (Requiring an approval vote)**

**1. Personnel Report – Approval of SY 23-24 Certified Contracts and Classified Work Agreements – Kelly Edginton**

Ms. Edginton provided the Directors with a detailed written report of all contracts to be issued for the school for the 2023-2024 school year as well as a listing of all teachers who will not be issued a contract for the same time period. Ms. Edginton detailed that all necessary steps have been taken to communicate with these employees. Work has been done the entire school year with personnel, understanding that post-COVID there would be staffing reductions associated with the corresponding student reductions. Significant

notice was given to everyone to enable personnel to seek out other employment opportunities early in the hiring season.

The Detailed listing also included personnel who were resigning and retiring from their positions.

Ms. Edginton stood for questions and responded to inquiries from the Directors regarding staffing recommendations. The recommendations were the result of a long and complicated process.

Motion by Director Thompson to approve the issuance of contracts for the 2023-2024 school year, as recommended; to approve the releases for the 2023-2024 school year, as presented; and to approve the resignations and retirements for the 2023-2024 school year, as presented.

Motion seconded by Director Krein.  
Motion approved, unanimously.

- 2. Approval of Megan Moran CTE Alternative Authorization - Kelly Edginton**
- 3. Approval of Chris Bauer CTE Alternative Authorization – Kelly Edginton**

Ms. Edginton detailed for the Directors the work of the school in expanding its CTE program and the recent resignation of one of its CTE employees. Both employees at issue for this Alternative Authorization already hold teaching credentials, just not in these specific areas. Both are extremely excited about the opportunities before them and the school has not been able to find individuals to fit these positions at this time. This is an option that the state provides to allow for these individuals to fill these positions. A mentor has been identified as well as a process for the personnel to obtain full certification.

Motion made by Director Shaver for the Board to declare a need for the two positions at issue for the Alternative Authorization, to approve the school and these two (2) personnel engaging in the Alternative Authorization process and to direct Chairman Thompson to sign all documentation necessary for the completion of this process.

Motion seconded by Director Krein.  
Motion approved, unanimously.

## **VIII. INSTRUCTION AND CURRICULUM.**

- 1. Academic Report – Kelly Edginton**

Ms. Edginton provided the Directors with both the full written academic report and the Executive Summary of such report. They are provided to the Directors in the Board's Packet.

Ms. Edginton stood for questions.

Discussion was held regarding attendance and concerns and challenges with such.

**IX. PUPIL SERVICES.**

No Business Scheduled or Held.

**X. INFORMATIONAL/DISCUSSION ITEMS**

No Business Scheduled or Held.

**XI. EXECUTIVE SESSION**

No Business Scheduled or Held.

**XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION**

No Business Scheduled or Held.

**XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.**

- Director Krein raised that she and Director McPherson were on a Board Committee that was challenged with the task of working on the Board's Self Evaluation forms. This has not been completed and discussion will need to occur in this regard.

**IV ADJOURNMENT**

Motion to adjourn was made by Director Handeen at 7:44 PM, seconded by Director Shaver

Motion approved unanimously.

Meeting was adjourned at 8:38 PM MDT.

Respectfully submitted this 18<sup>th</sup> day of May 2023 by Mike Groshong, Board Clerk