

**SPECIAL MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Tuesday
March 5, 2024**

3:30 MST

PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 3:35

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)		X
Position 2	Director Shaver	(7/24)	X	
Position 3	Director Handeen	(7/25)	X	
Position 4	Brandon Shippy	(7/26)	X	
Position 5	Director Krein	(7/26)	* X	

Director Krein joined the meeting late (3:45pm).

Positions and Terms pursuant to Policy 103.0

Others present at the meeting:

Kelly Edginton
Mike Groshong
Jenny Whelan
Sarah Olivas
Kellen MacDonald

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. The Chairman, not able to attend the meeting, a motion was made to make Director Handeen Chairman Pro Tem.

Motion made by Director Handeen
Motion seconded by Director Shaver
Motion approved unanimously.

2. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Shaver to approve the Agenda, as posted.

Motion seconded by Director Shippy.
Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director’s Report

No presentations were made.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

No Board/Staff Discussions were held.

III. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

1. Office Construction updates bid – Kelly Edginton.

The Executive Director noted that with the reduction of office space outlined in the new lease the Board has with Sundance Investments, some construction and updates are necessary to accommodate the school’s needs. She explained that the lease outlines construction of the premises and that the lessor, Sundance Investments, shall complete construction and updates as it is their building. She noted that the school has state facilities monies that are to be used only for facilities, and the amount in that fund is more than enough to cover the Tenant Improvement Estimate bid.

The Executive Director reminded the Board that the current lease ends on May 31, 2024, and half of the current space the school is not keeping must be vacated by that date. She said that the Sundance representative told her that permits take 4-6 weeks, and they do think the timeline to have the improvements complete before moving into the smaller area will work. She asked for questions and for approval of the bid.

Motion was made by Director Shaver to accept the bid as presented and to add the Chairman’s signature to the bid.

Motion seconded by Director Shippy.
Motion was approved, unanimously.

IV. INFORMATIONAL/DISCUSSION ITEMS

No Business Schedule or Held.

V. EXECUTIVE SESSION

No Business Scheduled or Held.

VI. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

No Business Scheduled or Held.

VII. ADJOURNMENT

Motion to adjourn was made by Director Krein at 4:03 PM, seconded by Director Handeen

Motion approved unanimously.

Meeting was adjourned at 4:03 MST.

Respectfully submitted this 5th day of March 2024.

Mike Groshong
Board Clerk