

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
April 18, 2024**

7:00pm (MDT)

PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:02 PM

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Director Handeen	(7/25)	X	
Position 4	Brandon Shippy	(7/26)		
X				
Position 5	Director Krein **	(7/26)	X	

Positions and Terms pursuant to Policy 103.0

** Present for a portion of the meeting.

Others present at the meeting:

Kelly Edginton
Mike Groshong
Sarah Olivas
Sheila Shiebler
Deslynn Mechan
Jamie Cann
Kellen MacDonald
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Shaver to approve the Agenda, as posted.

Motion seconded by Director Handeen.
Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give directions to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

1. K12 Marketing Presentation – Jamie Cann

Ms. Cann made a presentation to the Directors regarding the marketing activities for the school. She addressed a local marketing overview, K12 National Paid Media, Enhanced School Finder Listings and Product Attributes were addressed, School Branded Paid Media, School Branded Landing Pages for the website, Earned Media and Owned Media and website migration to WordPress being completed. In addition, Ms. Cann addressed resources and support provided including Canva access, Sprout Social, Emplifi/Pixlee, access to On24, Project Elevate, and profiles on prominent directory sites such as Google Business, Niche and Public-School Review.

Ms. Cann stood for questions.

2. IDVA 9 + 3 Board Presentation – Sarah Olivas

Directors have received a written presentation of the school's financial reports as part of the Board Packet for the meeting, addressing the

school's financials for March of 2024. The data for this report encompasses nine completed months of the fiscal year with three months remaining in the fiscal year.

Ms. Olivas orally presented the school's financial reports for this meeting with the Directors, specifically reviewing a Summary and IDVA metrics, FY24 Forecast and Budget, Restricted Funds, Balance Sheet and Cash Flow reports.

The actual enrollment, for a nine-month average is up 185 students from the initial budget. This drives additional revenue from that which was projected and also drives additional costs. The 9-month average enrollment is 2096 students. The special education population in K-5 sits at 20%, with MS at 17% and HS at 11%.

With regard to the current forecast, in addition to the enrollment impacts to funding and expenses, adjustments were also made based on year-to-date trends for teacher benefits, student costs, student, and family services. The current forecast is a reduction in the budget credit of \$18,796 to a figure just over \$700,000.

When comparing the budget to current forecast, additional modifications address merit-based increases in teacher compensation, an offset in administrator compensation and a change of 15% in lottery funds.

Ms. Olivas next reviewed the Restricted Funds in detail. Director Shaver made inquiry regarding the percentage remaining at this stage of the school year and such was addressed.

The Balance Sheet and Cash Flow reports were the last two matters reviewed. There is no payment scheduled for K12 for this month.

Ms. Olivas stood for questions.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Executive Director Report – Kelly Edginton

The Executive Director reviewed upcoming calendar items.

Ms. Edginton noted that the school has had students participate in the state's STEM Research Fair the last 2 years, but the fair was cancelled

this year due to an insufficient number of qualifying projects. The school had students who had developed projects, so the school's STEM Research teacher, Adrienne Shilling, held an online STEM research science & engineering poster presentation. It was set up very similarly to the live STEM fairs. Observers entered the room and reviewed student projects which included an introductory video, an abstract, and the poster presentation. After reviewing, observers visited breakout rooms where each student was waiting with their poster displayed. Ms. Shilling will present awards to participants at an April 26th school assembly.

Ms. Edginton reminded the Board that the K12 Board Summit will be held October 24-25 this year.

Ms. Edginton stood for questions.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of March 2024 Regular Meeting**
- 2. Approval of March 2024 Monthly Invoices**
- 3. Approval of March 2024 Financial Report**

The Consent Agenda was opened for discussion and inquiry.

A motion was made by Director Handeen to approve the Consent Agenda Items, as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

- 1. FY 24 Annual Budget (initial draft) – Sarah Olivas**

A number of board budget subcommittee meetings have been held prior to this presentation.

Ms. Olivas presented the Directors with the initial draft of the budget. There is not much of a significant change from the budget of last year. This included a presentation relating to IDVA anticipated enrollment metrics, 24-25 classified pay scale, 24-25 classified salary increases, IDVA FTE summary and the actual draft budget.

The budget was built on a higher enrollment figure of 2231 students. This drives an increase in revenue and in expenses. The classified salary schedule represents a 3% increase plus employees earning their steps. This is a 4.5% total raise and an approximate \$20,000 budgetary impact. The assumptions also address a certificated salary modification, which was slight, as well as an increase for benefits costs. The conclusion of ESSER funds reflects a change in revenue.

Ms. Olivas stood for questions.

A motion was made by Director Thompson to approve the draft initial 24-25 school year budget and to direct all necessary subsequent required steps to take place.

Motion seconded by Director Shaver.
Motion passed unanimously.

2. Approval of SY 23-24 Scholarship Recommendations – Deslynn Mechan

Ms. Edginton started with the introduction of Ms. Mechan. She has held a number of different positions for the school. This is her first year serving as a college and career counselor for the school.

This year a new rubric was used and 16 individuals participated in review of the applications. Each application was blind scored by 3 evaluators. This year was also the first year that an Honorable Mention category was included for the award of 3 scholarships in the amount of \$200.

The school had \$23,000 for distribution in scholarships for this year. 69 applications were received from 30 students for the 20 awarded scholarships. Ms. Mechan identified all individuals who were the recipients of the scholarship awards.

The committee expressed its appreciation for the hard work of the applicants as well as the panel who evaluated the applications.

A motion was made by Director Handeen to approve the

scholarship awards, as presented.

Motion seconded by Director Shaver.
Motion passed, unanimously.

3. Gallagher Cyber Insurance Application - - Kelly Edginton

Ms. Edginton presented the Directors with the application information for the cyber insurance for next year. The application is included in the Board's packet. This is for a renewal of existing insurance.

Ms. Edginton recommends and asks for the Board's approval of the application and for direction to submit the application with the Board Chairman's signature.

Ms. Edginton stood for questions.

Motion was made by Director Shaver for the approval of the school's cyber insurance policy for next year, directing the submission of the application with the Chairman's signature on the application.

Motion seconded by Director Thompson.
Motion passed, unanimously.

4. Updated Classified Pay Scale SY 24-25 – Kelly Edginton

Ms. Edginton presented to the Directors the proposed classified pay scale for the 2024-25 school year. This reflects a 3% increase from the prior scale. This is a pass through from the legislative funding increase from the past legislative session.

Ms. Edginton stood for questions.

Motion was made by Director Thompson to approve the 2024-25 Classified Pay scale, as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

V. BUSINESS ITEMS (Scheduled as Informational)

No Business Scheduled or Held.

VI. POLICY READINGS (Requiring an Approval Vote)

1. Policy 501.1 Parental Rights Draft Policy – Kelly Edginton

Ms. Edginton presented a draft of Policy 501.1 regarding Parental Rights for the Board's consideration and possible approval.

This is one of the ISBA policies obtained through joining the policy service a number of months back. This has been vetted and reviewed by counsel. Minor tweaks were made for the charter setting.

The school's Parental Advisory Council has also reviewed this draft policy. This was also put on the school's website for any input. Staff training is being addressed to education regarding reporting obligations.

Ms. Edginton stood for questions.

Motion was made by Director Shaver to approve Policy 501.1, with the noted amendment relating to student wellbeing, as discussed.

Motion seconded by Director Thompson.
Motion approved, unanimously.

VII. PERSONNEL REPORT (Requiring an approval vote)

No Business was Scheduled or Held.

VIII. INSTRUCTION AND CURRICULUM.

No Business was Scheduled or Held.

IX. PUPIL SERVICES.

No Business Scheduled or Held.

X. INFORMATIONAL/DISCUSSION ITEMS

1. Annual F2F Meeting – Discussion

The week of July 16th – 19th was the week that most directors were available. Tuesday night the dinner will be held and the meeting will be held on Wednesday.

Director Handeen will not be present.

2. Graduation Discussion

Speaking Assignments –Confirmation of Nampa Speaker

Discussion was held reviewing which of the Directors will be speaking at each graduation. Ms. Edginton also addressed a number of the guest speakers who will be presenting.

XI. EXECUTIVE SESSION

No Business Scheduled or Held.

XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

No Business Scheduled or Held.

XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

No matter was raised for any future Agenda items.

IV ADJOURNMENT

Motion to adjourn was made by Director Handeen at 7:55 PM, seconded by Director Thompson.

Motion approved unanimously.

The meeting was adjourned at 7:55 PM MDT.

Respectfully submitted this 18th day of April 2024.
Mike Groshong, Board Clerk.