

**AGENDA**

**ANNUAL MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**Wednesday  
July 17, 2024**

**9:00 am MDT**

**Via Zoom Meeting**  
<https://us02web.zoom.us/j/81644095815>

**And at**

**1965 S. Eagle Road  
Suite 160  
Meridian, Idaho 83642**

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The agenda of the Board will be prepared by the Clerk of the Board in consultation with the Chairman and the Administration. The agenda and supportive information/documents will be provided to each Director prior to each scheduled meeting.

The order of business will be determined by the Chairman of the Board with input from the other Directors and the Head of School. The Board may alter the order of business at any time and/or amend the agenda as appropriate and pursuant to the requirements and limitations of the Idaho Code.

Patrons or citizens wishing to present matters to the Board must contact the Clerk of the Board, the Head of School, or any Board member at least five (5) days prior to the scheduled meeting to allow sufficient time for the matter to be placed upon the agenda. The Board may decline to hear any matter at its discretion.

Unscheduled matters from the public and patrons may be heard during the Oral Communications portion of the meeting at the discretion of the Directors. However, decisions on such matters may be tabled until the next meeting of the Board. Alternatively, the Board may choose advance such items on the agenda via agenda amendment and/or make decisions on unscheduled items or matters via agenda amendment when it appears it is in the best interest of the LEA to do so. Anyone wishing to address the Board with an unscheduled topic should sign in with the Clerk of the Board prior to the start of the meeting. The Board may choose not to hear any particular item desired to be addressed by a member of the public due to such considerations of limited time and/or appropriateness of such topic in open/executive session or if the individual has not followed appropriate procedures or policies to address a given concern.

Presentations by patrons or employees are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to a citizen concern or the citizen may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens or patrons may request that a topic related to school business be placed on a future agenda by submitting a written request at least one hundred twenty (120) hours or five days (5 days) in advance of any regular meeting. Once such an item is properly agenzized and publicly noticed, the Board can respond, interact, and act upon the item.

### **I. PRELIMINARY**

#### **A. CALL TO ORDER**

#### **B. ESTABLISH QUORUM**

#### **C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	_____	_____
Position 2	Director Shaver	(7/24)	_____	_____
Position 3	Director Handeen	(7/25)	_____	_____
Position 4	Director Shippy	(7/26)	_____	_____
Position 5	Director Krein	(7/26)	_____	_____

*Positions and Terms pursuant to Policy 103.0*

## **II. COMMUNICATIONS**

### **A. PROCEDURAL NOTE:**

#### **1. MOTION TO APPROVE AGENDA – ACTION ITEM**

### **B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give directions to staff following a presentation.

### **C. INFORMATIONAL PRESENTATION: Director's Report**

Presentation of informational items at the discretion and selection of the Directors.

#### **1. IDVA 12 + 0 Board Presentation (June 2024) – Sarah Olivas**

### **D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

#### **1.Executive Director Report – Kelly Edginton**

## **III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

### **A. Approval of Minutes of June 2024 Regular Meeting**

### **B. Approval of June 2024 Monthly Invoices.**

### **C. Approval of June Financial Report.**

**IV. ANNUAL MEETING ITEMS (These items require a vote by the Directors:**

- A. Election of Director Thompson to another term on the Board of Directors (Position 1). The current term expires July 2024.**
- B. Election of Director shaver to another term on the Board of Directors (Position 2). The current term expires July 2024.**

**C. OFFICER ELECTIONS**

- 1. Chairman**
- 2. Vice Chairman**
- 3. Treasurer**

**D. OATHS OF OFFICE**

- 1. These will be emailed out to the Directors**

**E. CODE OF ETHICS**

- 1. These will be emailed out to the Directors**

**F. APPOINTMENT OF BOARD CLERK**

**G. APPOINTMENT OF TITLE IX OFFICER**

**H. APPOINTMENT OF TITLE VI OFFICER**

**I. APPOINTMENT OF DISABILITY COORDINATOR**

**J. APPOINTMENT OF THE EXECUTIVE DIRECTOR AND/OR BOARD CLERK TO RESPOND TO PUBLIC RECORDS REQUEST.**

**K. COMMITTEE APPOINTMENTS**

- 1. Scholarship Committee**
- 2. Policy Committee**

**L. DESIGNATED DAY, TIME, PLACE FOR MONTHLY MEETINGS.**

**M. SELECTION OF NEWSPAPERS FOR LEGAL PUBLICATIONS.**

**N. SELECTION OF DEPOSITORY FOR LEA FUNDS**

**O. APPROVAL OF CREDIT CARD HOLDERS & AMOUNT**

**P. APPROVAL OF CAPITALIZATION AMOUNT.**

**Q. IDENTIFICATION OF DISPOSAL AGENT**

**V. SCHEDULED FOR ACTION**

**A. BUSINESS ITEMS (Requiring an approval vote)**

1. All School Handbook Approval – Kelly Edginton
2. K5 Handbook Approval – Keri Brown
3. 6-12 Handbook Approval – Amber Hatrock
4. ISID 9-12 Handbook Approval – Amber Hatrock
5. Employees' SY 24-25 Handbooks Approval – Kelly Edginton
6. Safe Return to In-Person Instruction Plan Review – Kelly Edginton
7. SY 24/25 Enrollment Cap. – Kelly Edginton

**B. BUSINESS ITEMS (Scheduled as Informational Items)**

1. IDVA Grants Overview FY25 – Kelly Edginton
2. Annual Review of 905.6 Restraint & Seclusion policy and procedures  
Kelly Edginton

**C. POLICY READINGS (Requiring an approval vote)**

1. Policy 707.3 Uniformed Service Leave draft  
- Kelly Edginton.

**D. PERSONNEL REPORT (Requiring an approval vote)**

- Personnel Report – New Special Education Hire.  
- Kelly Edginton

**E. INSTRUCTION AND CURRICULUM.**

No Business Scheduled

**F. ACADEMIC REVIEW OF SY 2023-2024**

1. SY 23-24 Academic Report -Jenny Whelan
2. K/5 Report – Keri Brown
3. IDVA MS/HS Report – Amber Hatrock
4. CTE Report - Andrea Wells
5. Special Services Report – Amanda Judd

**G. PUPIL SERVICE**

No Business Scheduled

**VI. INFORMATIONAL/DISCUSSION ITEMS**

No Business Scheduled

**VII. EXECUTIVE SESSION**

The Board will proceed into Executive Session to discuss matters as allowed by Idaho Code 74-206(1) b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or agent, which provides that a public agency may conduct business in Executive Session.

**VIII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.**

**IX. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS**

This portion of the Agenda is an informational section for Directors to advise the Chair and Clerk of possible matters for consideration in future meeting agenda as well as information that the Directors may wish to review in such context. This is not an action section or a portion of the agenda for which the Board will be taking action.

**X. ADJOURNMENT**