

**REGULAR MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**Thursday  
November 21, 2024**

**7:00pm (MDT)**

**PRELIMINARY**

**A. CALL TO ORDER**

**B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:01 PM

**C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)		X
Position 3	Director Handeen	(7/25)	X	
Position 4	VACANT	(7/26)		
Position 5	Director Krein	(7/26)	X	

*Positions and Terms pursuant to Policy 103.0*

**Others present at the meeting:**

Kelly Edginton  
Mike Groshong  
Sarah Olivas  
Kellen MacDonald  
Sheila Shiebler  
Tamara Hutton  
Amy White

**II. COMMUNICATIONS**

**A. PROCEDURAL NOTE:**

**1. MOTION TO APPROVE AGENDA – ACTION ITEM**

Motion was made by Director Handeen to approve the Agenda, as posted.

Motion seconded by Director Thompson.

Motion approved, unanimously.

**B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give directions to staff following a presentation.

No member of the public sought to make comment.

**C. INFORMATIONAL PRESENTATION: Director's Report**

Presentation of informational items at the discretion and selection of the Directors.

**1. IDVA 4 + 8 Board Presentation – Sarah Olivas**

Directors have received a written presentation of the school's financial reports as part of the Board Packet for the meeting, addressing the school's financials. This report covers the time period of July through October of this current school year.

Ms. Olivas individually reviewed the Financial Summary and IDVA Metrics, FY25 Forecast and Budget, Restricted Funds Accounts Reports, Balance Sheet and Cash Flow Reports with the Board.

The last foundation payment was a little lower than expected. There is no pending recommendation to make a payment to Stride at this time due to the timing of the foundation payment.

Many of the changes were driven by an increase in student enrollment of 113 from the time of budget development but a decrease in enrollment from the last meeting. There was also a removal of lottery funds from the budget due to the legislative funding changes. Minor variances related to new hire salaries being a bit higher than budgeted and an additional FTE due to student volume increase.

Ms. Olivas stood for questions. The Chairman thanked Ms. Olivas for her work with the District and her clean reports and clear explanations of the school's financial documentation and information.

#### **D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

##### **1. Executive Director Report – Kelly Edginton**

Ms. Edginton reviewed upcoming calendar items for the school.

Ms. Edginton reviewed the school's IPCSC annual report draft including a discrepancy between the state's underlying report card data and the draft's spring IRI proficiency percentage. She will report the discrepancy to the Charter Commission staff, so they can review and make any needed corrections.

Ms. Edginton announced that, as a result of the accreditation review last year, IDVA earned the Cognia Schools of Distinction award. The Schools of Distinction award recognizes schools and systems that truly stand out in their service to learners.

Ms. Edginton noted that Megan Moran, culinary arts teacher, arranged a tour for her students in the Treasure Valley area with St. Luke's Nampa Medical Center Food Service Department. Students toured with the Director of Food Service and had the opportunity to use their culinary skills to respond to quiz questions for which they earned treats from the Starbucks counter in the cafeteria. St. Luke's also treated the students to lunch in the cafeteria. Megan shared that all students had a positive experience!

IDVA's Counseling Administrator, Jessica Lecertua, worked with the United Way to receive 50 boxes of food she will be distributing to IDVA families in need in the Treasure Valley area.

Ms. Edginton shared photos from the Stride Board and Partner Summit which Chairman Thompson, Director Shaver, and she attended at the end of October. She also shared a photo of Director Shaver whom she attended the ISBA annual convention with the first week of November. Ms. Edginton shared that the Stride public affairs team, ITCA's ED and she have been working with the state on a plan for remote testing. Last

year's Accelerating Public Charter Schools Act includes a requirement for a plan for remote testing for virtual schools. The team met with the SDE multiple times. The coalition of charter school parents arranged for a meeting with parents and the state superintendent to discuss their experiences with state testing, as well. The SDE announced that all virtual schools are eligible to participate in remote state testing beginning this school year.

Ms. Edginton stood for questions.

### **III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of October 2024 Regular Meeting**
- 2. Approval of October 2024 Monthly Invoices**
- 3. Approval of October 2024 Financial Report**

The Consent Agenda was opened for discussion and inquiry.

A motion was made by Director Thompson to approve the Consent Agenda Items, as presented.

Motion seconded by Director Handeen.

Motion approved, unanimously.

### **IV. SCHEDULED FOR ACTION**

#### **A. BUSINESS ITEMS (Requiring Approval Vote)**

##### **1. Tamara Hutton – EFT Student Trip Approval.**

Ms. Hutton provided the Directors with information regarding previously scheduled trips – those that did occur and those that did not due to COVID issues. She detailed the upcoming trip to Colombia that is being done in conjunction with the Vallivue School District. She also detailed her proposal for June of 2027, which is a proposal to travel to New York and London. She detailed the size of the travel group she would like to achieve, her change in tour companies as well as details for this

proposed trip. She would like the Board's approval of this proposed trip so that she can start the preliminary activities for parental engagement and promotion.

Ms. Hutton stood for questions.

Motion was made by Director Handeen to approve Ms. Hutton moving forward with the proposed June 2027 trip, as presented.

Motion seconded by Director Krein.

Motion approved, unanimously.

**2. Mary Martin Alternate Authorization Attestation Approval – Kelly Edginton.**

The Board approved a new special education position during last month's meeting. Ms. Edginton gave the history of this person and position and indicated a need for Ms. Martin to obtain a special education endorsement with the state. This can be done with the same alternative authorization process that the school has utilized in the past. Ms. Martin is working with Amanda Judd to complete this process.

Ms. Edginton stood for questions and asked the Board to approve the alternative authorization attestation required for this process.

Motion made by Director Thompson to approve the requested attestation for Ms. Martin's Alternative Authorization for her special education endorsement, as presented.

Motion seconded by Director Handeen.

Motion approved, unanimously.

Director Thompson was authorized to execute any necessary documentation to complete this process.

**3. \$200 Schweitzer Engineering Donation to Scholarship Fund – Kelly Edginton**

This is the same donation that the school has received in prior years. The company allows its employees to designate a school program for donation.

Ms. Edginton stood for questions.

Motion made by Director Krein to accept the Schweitzer Engineering donation and to place such in the school's scholarship funds.

Motion seconded by Director Handeen.

Motion approved, unanimously.

**4. \$300 Blackbaud Giving Fund Donation to ISID Scholarship Fund – Kelly Edginton.**

Ms. Edginton provided the Directors with details as to this donation to the school, specifically ISID for scholarship funds. This too has been received by the school in the past. Ms. Edginton is requesting acceptance of this donation and to place such in the scholarship funds solely designated for ISID.

Ms. Edginton stood for questions.

Motion made by Director Handeen to accept the Schweitzer Engineering donation and to place such in the school's scholarship funds.

Motion seconded by Director Krein.

Motion approved, unanimously.

**5. Acceptance of Director Shippy's Resignation – Chairman Thompson.**

Director Thompson detailed his discussion with Director Shippy regarding his resignation from the Board and the fact that his schedule did not permit him to continue in this position.

Motion made by Director Thompson to accept Director Shippy's resignation from the Board.

Motion seconded by Director Handeen.

Motion approved, unanimously.

**6. Creating of a Committee to Review Board Evaluation Process – Chairman Thompson.**

Director Thompson introduced the issue with regard to the Board revisiting its self-evaluation and the Board's previously expressed desire to modify the tool the Board is currently using.

A proposal was made that Director Handeen and Director Shaver serve as the committee to address this matter.

Conditioned upon the agreement of Director Handeen and Director Shaver accepting the appointment to this committee, motion made by Director Thompson to appoint Director Handeen and Director Shaver to serve on the committee to review the Board's self-evaluation process and tool.

Motion seconded by Director Krein.  
Motion approved, unanimously.

**7. Creation and Approval of a Board Director Selection Committee – Chairman Thompson.**

Discussion was raised with regard to the process to fill the Board position now vacated by the resignation of Director Shippy. Discussion included past processes to fill vacancies and the desire to get information to the school's families regarding this opportunity.

Mr. Groshong indicated that communication via parental email has already gone out to school families indicating that it was anticipated that this opening would be occurring. He indicated that some positive response has already been received.

Recommendation was made that Chairman Thompson and Director Krein serve on this committee.

Motion made by Director Handeen to create a new committee and appoint Director Thompson and Director Krein to serve on the newly created school committee for selection of a new Director.

Motion seconded by Director Thompson.  
Motion approved, unanimously.

**V. BUSINESS ITEMS (Scheduled as Informational)**

No Business Scheduled or Held.

**VI. POLICY READINGS (Requiring an Approval Vote)**

No Business Scheduled or Held.

**VII. PERSONNEL REPORT (Requiring an approval vote)**

**1. Personnel Report – Kelly Edginton.**

Ms. Edginton presented the Directors with the Personnel Report and stood for questions. Presentation included a request for approval of two additional teacher hires – one for special education and one in a 6-12 position.

Motion was made by Director Handeen to approve the Personnel Report, as presented.

Motion seconded by Director Krein.  
Motion approved, unanimously.

**2. Request to Work Outside the LEA for Amy Kremin – Ms. Edginton.**

The written request was provided to the Directors in their board packet. Ms. Edginton as well as the employee's direct supervisor have reviewed the request and are both in agreement with the request. Neither believe that this will cause any concern with Ms. Kremin's responsibilities with the school.

Motion was made by Director Thompson to approve Ms. Kremin's request to work outside of the LEA, as presented.

Motion seconded by Director Handeen.  
Motion approved, unanimously.

**VIII. INSTRUCTION AND CURRICULUM.**

No Business Scheduled or Held.

**IX. PUPIL SERVICES.**

No Business Scheduled or Held.

**X. INFORMATIONAL/DISCUSSION ITEMS**

No Business Scheduled or Held.

**XI. EXECUTIVE SESSION**

No Business Scheduled or Held.



**XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION**

No action was scheduled or taken.

**XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.**

No matters were addressed or raised by the Board.

**IV ADJOURNMENT**

Motion to adjourn was made by Director Handeen at 7:47 PM, seconded by Director Krein.

Motion approved unanimously.

The meeting was adjourned at 7:47 PM MDT.

Respectfully submitted this 21<sup>st</sup> day of November 2024.

Mike Groshong, Board Clerk.